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Team Staff Application for USA 24 Hours Team 2023 (posted Feb 28, 2022) Chinese Taipei on December 2-3, 2023

USATF's Mountain Ultra Trail Running executive committee is seeking team staff applications for the 2023 IAU 24 Hours World Championships - Chinese Taipei on December 2-3, 2023

Keep in mind, the team staff is encouraged to assist with team recruitment leading up to the event and to help provide updates to the team members pre-during-post event. A brief overview of staff duties follows. At present, there is **not** full funding for athletes, but our committee has authorized full funding for team staff from our budget. Unlike other USATF teams, travel arrangements are made by individual athletes and staff, not by the USATF office.

The following position for the above are available: Team Leader, Assistant Team Leader, Team Doctor Send your completed application to Nancy Hobbs at nanohobbs@gmail.com and Meghan Canfield at coachmeghancanfield@gmail.com. Please submit your application by **May 1, 2022**.

STAFF DUTIES:

Manager and/or Team Leader: Oversee the entire team program which includes contact and outreach to athletes prior to team selection and after team is selected. Keep Chairperson of USATF MUT Council apprised of any team issues arising throughout the team selection, competition, and post competition. Work with USATF office staff related to team uniforms, reimbursements for travel, completion of forms by all team members, verification of USATF membership of all team members, and current U.S. passport. Serve as liaison with the LOC regarding travel, accommodations, entry forms, and event. Oversee press releases/media related to Team USA during the event. This is "the point person" at the event who will be the person to trouble shoot with staff and athletes on site.

Assistant Manager/Assistant Team Leader: Assist Manager/Team Leader as needed. Much time will be invested after the team has been selected to include: fielding questions regarding travel arrangements; preparation (mostly from the newbies); and general logistics. On site, it is integral to the success of the athletes' performance to provide a strong support system and to be encouraging, positive, and available at all times.

Team Doctor: Assist on site at event for Team USA as needed. Review any medical concerns that an athlete may have at the event. Must coordinate any liability documentation necessary with USATF.

GENERAL REQUIREMENTS

Individuals must:

1. Submit a fully completed application to USATF contacts listed above on or before **May 1, 2022**. Applicants who have submitted applications in previous years are eligible **but must** submit a new application to confirm their interest and provide current contact information. Applications must provide a full and accurate disclosure of any prior experience on USATF national teams. False representation of prior national staff experience will immediately disqualify an individual from consideration.
2. Be a current member in good standing with USATF, and remain a member for the duration of the period served.

3. Successfully pass the National Center for Safety Initiatives' (NCSI) background screen in accordance with current USATF and, when relevant, USOC Background Screening Policies. (Should a nominee experience any event between the time the background screen is conducted and the relevant Championships/Games that may change his/her background screen status, the nominee must inform USATF).
4. Complete the SafeSport Course. To complete the course online visit www.safesport.org. Be sure to use your USATF membership in your application in order for it to be attached to your USATF membership profile. Contact Kimberly Sims at Kimberly.Sims@usatf.org if you experience any issues completing the course.
5. Be available for the entire duration of the event.
6. Possess a valid passport that does not expire until at least six months after the conclusion of the competition for which they may be selected.
7. Be in good health and able to withstand the physical rigors of traveling with and working with the Team.
8. Have a COVID vaccination up-to-date and comply with any USATF-directed COVID protocols.
9. Be detail-oriented and logistically-minded with a service-oriented personality, committed to putting the athlete first.
10. Sign the USATF National Team Agreement to Represent.

Today's date: _____

I would like to apply for the following team staff for 2023:

USA 24 Hours Team

I would like to apply for the following staff position for 2023:

Team Leader

Assistant Team Leader

Team Doctor

Applicant name: _____

Phone: _____

Email: _____

Number of USATF teams (and years) you have served as team staff member: _____

Nominated by: _____

Applicant activities, qualifications, and accomplishments that demonstrate team staff ability (including participation in competitions internationally) LIST